 **राष्ट्रीय प्रौद्योगिकी संस्थान सिक्किम**

**NATIONAL INSTITUTE OF TECHNOLOGY SIKKIM**

**(An Institute of National Importance, MoE, Govt. of India)**

**PART - B : CREDIT POINT VERIFICATION PERFORMA**

**Note:** For Assistant Professor (**AGP-6000**) short listing of the candidates to be called for Written Test and / or Technical Presentation and Interview shall be done considering the credit points of Journals and Conference publications, patents(granted only), Books and Chapters authored.

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| **Name of Candidate (In Capital Letters)** |  |
| **Department** |  |
| **Post Applied** |  |
| **Specialization** |  |
| **Date of Last Promotion** |  |
| **Basic Pay on** |  |

**SUMMARY OF CREDIT POINT CLAIMED**

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| S.  No.  (\*) | Activity | Credit Points Claimed by Candidate | Enclosures (Proof) | | Credit Point Awarded by Scrutiny Committee |
| From | To |
| 1A | Research Projects |  |  |  |  |
| 1B | Patents Granted |  |  |  |  |
| 2 | Consultancy Projects |  |  |  |  |
| 3 | Ph.D. Thesis Guided |  |  |  |  |
| 4 | Research Papers |  |  |  |  |
| 5 | Papers in Conference |  |  |  |  |
| 6 | Additional Responsibilities |  |  |  |  |
| 7 | Other Additional Responsibilities |  |  |  |  |
| 8 | Chairman and Convener |  |  |  |  |
| 9 | Departmental Activities |  |  |  |  |
| 10 | WS/FDP /STC |  |  |  |  |
| 11 | National Programs |  |  |  |  |
| 12 | Conference Organized |  |  |  |  |
| 13 | Length of Service |  |  |  |  |
| 14 | Establishment of Lab |  |  |  |  |
| 15 | Above 6 Credit Teaching |  |  |  |  |
| 16 | PG Dissertations Guided |  |  |  |  |
| 17 | UG Projects Guided |  |  |  |  |
| 18 | Books Authored (International) |  |  |  |  |
| 19 | Books Authored (National) |  |  |  |  |
| Book Chapters (International) |  |  |  |  |
| 20 | Outreach Activities |  |  |  |  |
| 21 | Fellow |  |  |  |  |
| 22 | Training & Placement |  |  |  |  |
| TOTAL CREDIT POINTS | |  | - | |  |

\* Given S.No. are as per application form.

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| **1A** | **External sponsored Research Projects Undertaken (Please provide proof (award letter) for each project)**  **Credit Point Distribution:** 8 Credit points per project (in case of more than one person in a Project, the Principal Investigator gets 5 credit points and the rest to be divided equally among other members). | | | | | | | | | |
|  | **Project Title** | **PI / CO-PI** | **Number of CO-PIs** | **Name of Sponsoring Agency** | **Amount Sanctioned** | **Period of Project** | | | **Credit Points Claimed** | **Encl. No.** |
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| **ii** |  |  |  |  |  |  |  | |  |  |
| **Total Credit Points** | | | | |  |
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| **1B** | **Patents Granted (Only granted patents are considered)**  **Please provide proof for grant of patent issued by competent authority.**  **Credit Point Distribution:** 8 Credit points per patent as inventor(in case of more than one person in a Project, the Principal Investigator gets 5 credit points and the rest to be divided equally among other members). | | | | | | | |
| **Title of Patent** | **PI / CO-PI** | **Number of**  **CO-PIs** | **File Number/ Patent Award Number** | **Patent Granting Authority** | | **Credit Points Claimed** | **Encl. No.** |
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| **Total Credit Points** | | | |  |
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| **2** | **Consultancy Projects Undertaken (Please provide proof (award letter) for each consultancy)**  **Credit Point Distribution:** 2 Credit points @ Rs.5 lakhs of consultancy, subject to maximum of 10 Credit points (Rs. 5 lakhs amount may be in single or cumulative in multiple assignments)**.** | | | | | | |
| **Consultancy Project Title** | **Name of Sponsoring Agency** | **Amount Sanctioned** | **Period of Project** | | **Credit Points Claimed** | **Encl. No.** |
| **From** | **To** |
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| **Total Credit Points** | | |  |
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| **3** | **Ph.D. Thesis Guided (Including Thesis submitted cases.)**  **As a Proof Notification of Concerned University/Institute must be attached for each candidate**  **Credit Point Distribution:** 8 Credit points per Ph.D. student (in case there are more than one supervisor, then the Guide (1st Supervisor) gets 5 credit points per student and the rest to be divided equally among other supervisor(s). | | | | | | | | |
| **S.**  **No.** | **Name of Candidate** | **Supervisor/ Co-supervisor** | **No. of Co-supervisor** | **Title of Thesis** | **Status Submitted/ Awarded** | **Year** | | **Credit Points Claimed** | **Encl. No.** |
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| **Total Credit Points** | | | |  |
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| **4** | **Published Research Papers in Science Citation Index (SCI/SCIE/SSCI/Scopus) (Paid Journals NOT allowed). As a proof please provide**   1. **Page containing title, author(s) name, affiliation & name of the journal**   **Credit Point Distribution:** 4 Credit points per paper. First Author or Main Supervisor will get 2 points and rest will be divided among others. | | | | | | | | | |
| **Title of Paper** | **Name of Journal& ISSN Number** | **Volume, Page Number & Year**  **(Reverse Chronological order)** | **Paper published in SCI/SCIE/SSCI/Scopus indexed journal (as cited in paper)** | **Quartile Index (Q1,Q2,Q3,Q4)** | **First Author or**  **Corresponding author**  **(Yes/No)**  **Attach proof for supervisor** | **Number of Authors** | | **Credit Points Claimed** | **Encl. No.** |
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| **5** | **Conference paper Indexed in SCI/SCIE/SSCI/ Scopus or web of science Conference or any internationally renowned conference. As a proof please provide**   1. **Page(s) containing title, author(s) name, affiliation & name of the proceeding of the conference** 2. **That the concerned conference is in the list of Science Citation Index or Scopus or Web of science Conference or any internationally renowned conference**   **Credit Point Distribution:**1 Credit points per paper up to a maximum of 10 credit points **since Last promotion**. First author or Main Supervisor will get 0.6 and rest will be divided among others. | | | | | | |
| **Title of Paper** | **Detail of Conference** | **Volume, Page Number & Year** | **First Author or**  **Main Supervisor**  **(Yes/No)** | **Number of Authors** | **Credit Points Claimed** | **Encl. No.** |
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| **Total Credit Points** | | |  |
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| **6** | **Institute Level Additional Responsibilities [Head of the Department, Dean, Chief Warden, Professor In-charge (Training and Placement), Advisor (Estate), Chief Vigilance Officer, PI (Exam) & TEQIP (Coordinator)]**  **As a proof please provide copy of order(s) issued by concerned Head or Chairman and approved by the Director.**  **Credit Point Distribution:** 2 Credit points per semester up to a max of 16 Credit points **since last promotion** | | | | | | |
| **Name of Post** | **Duration** | | **No. of Semesters** | **Credit Points Claimed** | | **Encl. No.** |
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| **Total Credit Points** | | |  |
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| **7** | **Other Institute Level Additional Responsibilities (Warden, Assistant wardens, Associate Dean, Chairman or Convener institute academic committees, Faculty In charge Computer Center or Information and Technology Services or Library or Admission or student activities and other Institutional activities)**  **As a proof please provide copy of order(s) issued by concerned Head or Chairman and approved by the Director.**  **Credit Point Distribution:** 1 Credit point per semester up to a maximum of 8 credit points **since last promotion** | | | | | | |
| **Name of Post** | **Duration** | | **No. of Semesters** | **Credit Points Claimed** | | **Encl. No.** |
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| **Total Credit Points** | | |  |
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| **8** | **Chairman and Convener of different Standing Committees and Special Committees (Ex-officio status will not be considered). Faculty in-charges (Each for one year duration) of different Units or equivalent.**  **As a proof please provide copy of order(s) issued by concerned Head or Chairman and approved by the Director.**  **Credit Point Distribution:** 0.5 Credit point per semester up to a maximum of 3 credit points **since last promotion.** | | | | | | |
| **Name and Details of Post** | **Duration** | | **No. of Semesters** | **Credit Points Claimed** | | **Encl. No.** |
| **From** | **To** |
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| **Total Credit Points** | | |  |
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| **9** | **Departmental activities identified by Head of the Department like Lab in Charges, or Department Level Committee for a minimum period of one year.**  **As a proof please provide copy of order(s) issued by concerned Head or Chairman and approved by the Director.**  **Credit Point Distribution:** 0.5 Credit point per Semesters up to a maximum of 3 credit points **since last promotion** | | | | | | |
| **Details of Activity** | **Duration** | | **No. of Semesters** | **Credit Points Claimed** | | **Encl. No.** |
| **From** | **To** |
| **i** |  |  |  |  |  | |  |
| **ii** |  |  |  |  |  | |  |
| **iii** |  |  |  |  |  | |  |
| **Total Credit Points** | | |  |
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| **10** | **Workshop or Faculty Development Program or Short Term Courses of min 05 working days duration offered as Coordinator or Convener**  **Please provide proof.**  **Credit Point Distribution:** 2 Credit points per course up to a maximum of 8 Credit points **since last promotion**. | | | | | | | |
| **Post held**  **(coordinator or convener)** | **Details of**  **WS/FDP /STC** | **Duration** | | **Total No. of Days** | **Credit Points Claimed** | | **Encl. No.** |
| **From** | **To** |
| **i** |  |  |  |  |  |  | |  |
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| **Total Credit Points** | | |  |
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| **11** | **Conducting National Programs like Global Initiative of Academic Networks etc. as Course Coordinator.**  **Please provide proof.**  **Credit Point Distribution:** 2 Credit points per course up to a maximum of 4 credit points since the last promotion for Program of **two weeks duration**.  1 credit point per course up to a maximum of 2 credit points **since last promotion**, for program of **one-week duration.** | | | | | |
| **Details of National Programs Conducted** | **Duration** | | **Total No. of Days** | **Credit Points Claimed** | **Encl. No.** |
| **From** | **To** |
| **i** |  |  |  |  |  |  |
| **ii** |  |  |  |  |  |  |
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| **Total Credit Points** | |  |
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| **12** | **National or International conference organized as Chairman or Secretary**  **Please provide proof.**  **Credit Point Distribution:** 3 Credit points per program up to a maximum of 6 Credit points **since last promotion.** | | | | | | |
| **Post held**  **Chairman or Secretary** | **Details of**  **conference organized** | **Duration** | | **Total No. of Days** | **Credit Points Claimed** | **Encl. No.** |
| **From** | **To** |
| **i** |  |  |  |  |  |  |  |
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| **Total Credit Points** | |  |
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| **13** | **Length of service over and above the relevant minimum teaching experience required for a given cadre**  **Please provide letter of appointment along with joining report/promotion as proof.**  **Credit Point Distribution:** 2 Credit points per semester with maximum of 10 credit points **since last promotion** | | | | | | | |
| **Designation** | **Organization** | **Duration** | | **Total No. of Semesters** | **Credit Points Claimed** | | **Encl. No.** |
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| **14** | **Establishment of New Lab(s): Duly certified by Head of the department as proof (Up gradation of Existing Lab will not be considered).**  **Credit Point Distribution:** 4 Credit points **since last promotion.** | | | | |
| **Name of Laboratory** | **Organization** | **Year of Establishment of Lab** | **Credit Points Claimed** | **Encl. No.** |
| **i** |  |  |  |  |  |
| **ii** |  |  |  |  |  |
| **Total Credit Points** | |  |
| **Enclosure Number** | | |
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| **15** | **Theory Teaching of over and above 6 credit hrs. course Attach copy of Time Table duly certified by Head of the department as proof.**  **Credit Point Distribution:** 1 Credit point or credit hours up to a maximum of 6 credit points **since last promotion.** | | | | | | |
| **Name of Course** | **Number of Credit points** | **Name of Department** | **Credit of the Course Taught** | **Credit Points Claimed** | | **Encl. No.** |
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| **Total Credit Points** | | |  |
| **Enclosure Number** | | | |
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| **16** | **Post Graduate Dissertations Guided (List of the dissertation duly certified by Head of the department as proof.)**  **Credit Point Distribution:** 0.5 Credit point per project to a maximum of 10 Credit points **since last promotion.** | | | | |
| **S. No.** | **Name of Candidate** | **Title of Dissertation** | **Year of award** | **Credit Points Claimed** | **Encl. No.** |
| **i** |  |  |  |  |  |
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| **Total Credit Points** | |  |
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| **17** | **Under Graduate Projects Guided (List of the UG project duly certified by Head of the department as proof.)**  **Credit Point Distribution:** 0.25 Credit point per project to a maximum of 4 Credit points **since last promotion.** | | | | |
| **S.**  **No.** | **Name of Candidate** | **Title of Project** | **Year of award** | **Credit Points Claimed** | **Encl. No.** |
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| **ii** |  |  |  |  |  |
| **Total Credit Points** | |  |
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| **18** | **Text or Reference Books published on relevant subjects from reputed international publishers For Proof cover page along with page(s) containing author(s) and publisher’s details of the published book should be submitted**  **Credit Point Distribution:** 6 Credit points per book up to a maximum of 18 Credit points **since last promotion.** | | | | | |
| **S.**  **No.** | **Title of the Book** | **Name of Publisher with ISSN/ISBN No.** | **Year of Publication** | **Credit Points Claimed** | | **Encl. No.** |
| **i** |  |  |  |  | |  |
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| **Total Credit Points** | | |  |
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| **19** | 1. **Text or Reference book published on relevant subjects from reputed national publishers For Proof cover page along with page(s) containing author(s) and publisher’s details of the published book should be submitted** 2. **Book chapters in the books published by reputed international publishers only for Proof cover page of the book along with first of the concerned chapter containing details of author(s) and title of the chapter should be submitted**   **Credit Point Distribution:** 2 Credit points per book/chapter up to a maximum of 6 Credit points **since last promotion**. | | | | |
| **S.**  **No.** | **Title of the Book** | **Name of Publisher with ISSN/ISBN No.** | **Year of Publication** | **Credit Points Claimed** | **Encl. No.** |
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| **20** | **Significant outreach activities (Please provide Proof)**  **Credit Point Distribution:** 1 Credit point per activity up to a maximum of 4 credit points **since last promotion**. | | | | |
| **S.**  **No.** | **Name and Details of Outreach Activity** | **Duration** | | **Credit Points Claimed** | **Encl. No.** |
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| **Total Credit Points** | |  |
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| **21** | **Fellow IEEE, FNA, FNAE, FNASc (Please provide Proof)**  **Credit Point Distribution:**10 Credit points | | | | | |
| **S.**  **No.** | **Name and Details of Fellow** | **Date of Award** | **Total Duration of Award** | **Credit Points Claimed** | | **Encl. No.** |
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| **Total Credit Points** | | |  |
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| **22** | **Placement percentage (only for the placement cell officers or Faculty in-charge of Placement)**  **Please provide Proof**  **Credit Point Distribution:**  4 credit points/year up to a maximum of 20 points since last promotion for Placement percentage > 85%  2 credit points/year up to a maximum of 10 points since last promotion for Placement percentage > 75% to 84 %(% to be based on total number of students passing out and single job offer) | | | | |
| **S.No.** | **Name of Company/Organization** | **Number of Selections more than 85%** | **Number of Selections more than 75% to 84%** | **Credit Points Claimed** | **Encl. No.** |
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| **Total Credit Points** | |  |
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| **Total Credit Points Claimed**  **(From Serial No. 1 to 21)** |  |

**DECLARATION**

I hereby declare that I have read carefully and understood the instructions and particulars supplied to me, and that all entries in this form, as well as, in attached sheets are true to the best of my knowledge and belief. At any stage if any of the information furnished by me is found to be false or incorrect, my candidature will be treated as cancelled. If selected, I promise to abide by the rules and regulations of the Institute.

**Date: ………………………………..**

**Place: ………………………………**

**Signature of Candidate**