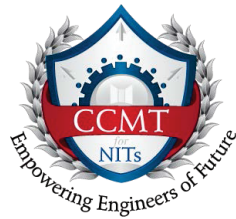


# Centralized Counseling for M.Tech./M.Arch./M.Plan. Admissions

## (CCMT 2019)

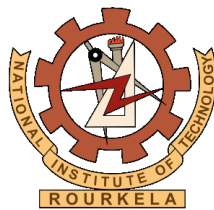
Information Brochure

(Version 1.2; April 26, 2019)



<https://ccmt.nic.in>

Organized by



National Institute of Technology Rourkela  
Rourkela, Odisha-769 008, India

<https://nitrkl.ac.in>

## Declaration and Undertaking by the Candidates

I, do hereby declare that —

- i. I have read all the guidelines available in the information brochure and on the CCMT-2019 website (<https://ccmt.nic.in>).
- ii. I have read the eligibility conditions for respective programmes across all participating Institutes under CCMT-2019.
- iii. I have read the special eligibility conditions that are required for admission in some of the Institutes, as given in the CCMT-2019 website, and would ensure that I fulfil all such conditions while selecting such programmes during choice-filling. I am aware that, my admission to allotted Institute/University will be CANCELLED if I do not satisfy the special eligibility criteria of the allotted Institute/University, as mentioned in the CCMT-2019 website.
- iv. I am aware that after the last date of registration, I would NOT be able to change any information that I have entered during the online registration. In case, any information is found incorrect later at any stage, my candidature would be CANCELLED and my registration fee would stand forfeited.
- v. I am aware that I have to pay the requisite fee and lock the choices for complete registration.
- vi. I am aware that my SAVED choice list will automatically be locked, if not done by me earlier, once the due date of choice filling is over. The same list will be considered for further counseling process.
- vii. I am aware that I will NOT be able to modify the choice list once it is locked.

Further, I undertake that —

- i. I shall provide only authentic information. If any information given by me is found incorrect at any point of time, my admission / candidature will automatically stand CANCELLED without any further reference, and I will be liable for all the consequences.
- ii. I will take print copy of my complete application including filled-choices and check the details carefully. I also understand that, in no case any grievance OR complaint shall be entertained at any later stage throughout the complete process of CCMT-2019 Counseling.

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## About CCMT-2019

The Centralized Counseling for M.Tech./M.Arch./M.Plan. (CCMT-2019) is a convenient platform for the candidates to apply for M.Tech./M.Arch./M.Plan. programmes, based on their GATE score of years 2017, 2018 and 2019, in all National Institute of Technologies (NITs), IEST Shibpur, 8 IITs, National Institute of Foundry and Forge Technology (NIFFT) Ranchi, School of Planning and Architecture (SPA) Vijayawada, University of Hyderabad, Central University of Rajasthan, Sant Longowal Institute of Engineering and Technology (SLIET) Longowal, Punjab Engineering College (PEC) Chandigarh and Shri Mata Vaishno Devi University Katra. This centralized system has replaced the older system, wherein candidates had to apply individually to various Institutes and go to every Institute for appearing in interview/counseling. The older system had caused a lot of difficulties to candidates such as filling multiple applications, travelling long distances to various Institutes across the country and missing some Institutes due to overlapping admission dates. The Centralized counseling has provided a system wherein the candidates can fill single online application form from their homes and apply to all programmes in all the participating institutions to which they are eligible. The overall convenience of candidates has been enormously increased due to centralized counseling.

The CCMT was initiated in the year 2012 for centralized admission for PG programmes. The CCMT was successfully organized by NIT Delhi in the year 2018. This year, CCMT is being organized by National Institute of Technology Rourkela, Odisha.

## List of Abbreviations

Table 1: Abbreviations related to the category of the candidate

Sl#	Candidate's Category	Abbreviations	
		GATE	CCMT
1	Open Category / General Category	General	OC
2	Persons with disabilities from General Category	–	OC-PwD
3	Economically Weaker Sections	–	OC-EW
4	Persons with disabilities from Economically Weaker Sections	–	OC-EW-PwD
5	Other Backward Classes with valid Non-Creamy Layer certificate	OBC (NCL)	OB
6	Persons with disabilities from Other Backward Classes with valid Non-Creamy Layer certificate	–	OB-PwD
7	Scheduled Caste	SC	SC
8	Persons with disabilities from Scheduled Caste	–	SC-PwD
9	Scheduled Tribe	ST	ST
10	Persons with disabilities from Scheduled Tribe	–	ST-PwD

Table 2: Other Abbreviations

Sl#	Abbreviation	Description
1	CCMT	Centralized Counseling for M.Tech./M.Arch./M.Plan.
2	PwD	Persons with Disability
3	RC	Reporting Centre
4	HC	Help Centre
5	PI	Participating Institute
6	SBI MOPS	State Bank of India - Multi-Option Payment System
7	NSR	National Spot Round
8	DVC	Document Verification Certificate
9	PAL	Provisional Admission Letter
10	SAF	Seat Acceptance Fee

Table 3: Types of Fee

Fee Type	Description	Amount
Registration Fee	Non-refundable fee collected for participating in CCMT-2019 counseling process (Regular Rounds)	<ul style="list-style-type: none"> <li>• ₹2,500/- for OC/OC-EW/OB</li> <li>• ₹2,000/- for SC/ST/PwD</li> </ul>
Seat Acceptance Fee	Fee collected when the candidate accepts the seat allotted to him/her. This is a part of Institute fee, which will be later adjusted against the finally allotted Institute's admission fee	<ul style="list-style-type: none"> <li>• ₹30,000/- for all categories</li> </ul>
NSR Registration Fee	Non-refundable fee collected for participating in National Spot Round of CCMT-2019	<ul style="list-style-type: none"> <li>• ₹2,500/- for OC/OC-EW/OB</li> <li>• ₹2,000/- for SC/ST/PwD</li> </ul>
NSR Participation Fee	Fee collected during the NSR round to be adjusted against the Institute fee upon allotment of a seat.	<ul style="list-style-type: none"> <li>• ₹40,000/- for OC/OC-EW/OB</li> <li>• ₹10,000/- for SC/ST/PwD</li> </ul>

# 1 Introduction

The centralized online process for admission to M.Tech./M.Arch./M.Plan. programmes is organized by CCMT-2019 for all National Institute of Technologies (NITs), IEST Shibpur, 8 IITs, National Institute of Foundry and Forge Technology (NIFFT) Ranchi, School of Planning and Architecture (SPA) Vijayawada, University of Hyderabad, Central University of Rajasthan, Sant Longowal Institute of Engineering and Technology (SLIET) Longowal, Punjab Engineering College (PEC) Chandigarh and Shri Mata Vaishno Devi University Katra. These are the premier institutions of the country imparting world class technical education. Process for centralized admission to postgraduate programs in all these Institutes will start from April 08, 2019. CCMT-2019 will coordinate admission to PG programmes in Engineering, Technology, Architecture and Planning in respect of above mentioned Institutes hereinafter called ‘Participating Institutes’ (PIs). Important features of the admission procedure, admission schedule, process flow chart and contact details of CCMT-2019 Headquarter are given in this brochure. The list of PIs and their Seat Distribution, Eligibility Matrix, Date of commencement of classes, Fee Structure, Contact Addresses *etc.* are given on the CCMT-2019 website <https://ccmt.nic.in>. Candidates are advised to read this brochure carefully and visit the CCMT-2019 website regularly for updates and other details regarding the online counseling process.

The counseling process consists of three stages (Please refer **Annexure III** for an overview of the counseling process and Flow Chart in **Annexure IV**):

- **Online Registration, Choice Filling and Locking of Choices:** In this stage, all candidates eligible for central counseling, should register themselves in the CCMT-2019 website by providing GATE credentials, qualifying degrees, personal details *etc.* and paying the requisite registration fee. The registration fee can be paid online using the SBI-MOPS (*i.e.* Net Banking/ Credit Card/Debit Card or through e-Challan at any branch of SBI). Upon successful registration, the candidates will be able to fill and lock their preferred choices of programmes from the list of eligible programmes appearing in their respective CCMT-2019 account. Candidates may take assistance of the Help Centers (List given in the CCMT-2019 website) for registration and choice filling. The registration, choice filling and locking *etc.* are to be done during the specified periods ONLY, as given in the Schedule (**Annexure I**).
- **Online Seat Allotment, Seat Acceptance fee deposit and Physical Reporting at a Reporting Center (RC):** Candidates will be offered seats based on their choices in the order of merit (see Section 3). Candidates who are allotted seats (*i.e.* offered admission) will have to deposit **Seat Acceptance Fee (₹30,000)** using SBI MOPS (Net banking / credit card/ debit card or through e-Challan at any branch of SBI), and then physically report to any one of the ‘Reporting Centers (RC)’ (List given in the CCMT-2019 website) as per the schedule given in the brochure during the specified time frames, failing which their allotted seat and candidature will be **cancelled**. During physical reporting at the RC, the candidates will be required to produce their original documents for verification (List given in **Annexure II**), submit self-attested photocopy of documents and proof of the Seat Acceptance Fee payment to mark their acceptance of the offered seat and exercise WILLINGNESS (as described in Section 5.5.2). On satisfactory verification of all relevant documents, the candidates will be issued a Document Verification Certificate (DVC).

- **Getting Admitted to Allotted Institute:** All the candidates who have been allotted seats and have DVC can download their Provisional Admission Letter (PAL) from their CCMT-2019 account. The candidates having PAL have to **physically report** to the allotted institute as per the schedule given in **Annexure I**. The balance fee (Total fee of the allotted institute Seat Acceptance Fee) with respect to allotted Institute has to be paid by the candidate to the respective allotted Institute at the time of physical reporting (after National Upgradation Round). The tentative fee of all PIs is displayed on CCMT website; however for the actual fee of allotted institute candidates are advised to refer the respective Institute website.

The candidates may then directly proceed to the respective allotted Institutes for attending the classes as per the schedule displayed on CCMT website. The candidates are advised to visit the website of the allotted Institute from time to time for updated information related to the Institute fee/commencement of classes *etc.* at the allotted Institute.

In addition to above regular Rounds, a mop-up round called, National Spot Round (NSR), will also be conducted to fill-up the vacant seats, if any. Please see Section 7 for details.

**The CCMT-2019 counseling is not for candidates seeking admission to Sponsored Seats or Part Time programmes. They should contact the respective Participating Institutes for the same.**

## 2 Eligibility Requirements

For a candidate to be eligible for M.Tech./M.Arch./M. Plan. programme:

- Must have a valid GATE Score of the year 2017 / 2018 / 2019.
- In qualifying degree, the candidates should have passed and secured at least 6.5 CGPA (on a 10-point scale) or 60% for OC/OC-EW/OB, whereas 6.0 CGPA (on a 10-point scale) or 55% in case of SC/ST/PwD candidates. **The above mentioned CGPA/Percentage should be awarded by a recognized University/Institute.**
- Only primary mode of evaluation (CGPA or percentage) as mentioned in the qualifying degree certificate/mark sheet shall be considered while verifying eligibility.
- **Conversion from CGPA to percentage or vice versa given by individual Institute/university will not be allowed.**
- In case, result of qualifying degree is awaited, provisional admission is permitted to a candidate subject to meeting above minimum qualifying degree requirements latest by **September 16, 2019**. In these cases, all exams should have been completed by **July 15, 2019**. A certificate from the head of current institute (format given in the CCMT-2019 website) to that effect should be submitted at the RC during document verification.
- For each programme, eligibility is defined based on certain combinations of degree-disciplines and GATE paper. Please refer to CCMT-2019 website <https://ccmt.nic.in> for the seat matrix and eligibility matrix, which provides number of seats available under different category in each programme.



- For certain programmes in few participating Institutes, special eligibility criteria are applicable (**given in CCMT-2019 website**). Eligibility against these special requirements shall not be checked during the registration process but will be verified during physical reporting at the RC. **Candidates are required to ensure that they fulfil all such special requirements before filling and applying for such programmes during choice filling. Candidate will be solely responsible for checking of these special eligibility requirements. CCMT 2019 will not entertain any claims arising out of their failure to comply these special eligibility criteria.**
- The candidates who possess certification from any of the professional societies (IE, ICE, IETE, AeSI, IICChemE, IIM, IIE) and have enrolled on or before May 31, 2013 are also eligible to participate in CCMT-2019 counseling process. The candidates who have enrolled with these institutions after May 31, 2013 are not eligible, vide public notice (Advt No. P&AP/10(04)/2017). The advertisement can be found at <http://www.aicte-india.org/content/public-notice-professional-bodiesinstitutes-imparting-technical-education>.

### 3 Rules for Seat Allotment

Seat allotment is based on the merit list, choice list of the student and availability of seats. Merit list will be prepared on the basis of GATE score. To resolve and determine inter-se-merit of candidates having same GATE score, following criteria will be used in the stated order.

- Candidates having GATE score in 2017 will be given preference over candidates having score of 2018, or 2019.
- Candidates having GATE score in 2018 will be given preference over candidates having score of 2019.
- If year of GATE score is same, then preference will be given to that candidate who has obtained better GATE marks out of 100.
- In the unlikely event of their GATE marks out of 100 and the year of GATE score being the same, then preference will be based on the All India Rank (AIR).
- In highly unlikely event of candidates having same GATE Year, GATE marks out of 100, and AIR, then Date of Birth will be considered. Elder candidate will be given preference.
- In highly unlikely event of candidates having same GATE Year, GATE marks out of 100, AIR, and Date of Birth, rank will be decided on the basis of Random number generation.

### 4 Reservation of Seats

Reservation of seats for various categories is as per the norms of Government of India. Please refer to CCMT-2019 website for the detailed seat matrix.

## 5 Counseling Process

The counseling process broadly involves the following stages:

- i. Online Registration.
- ii. Online Choice Filling and Locking.
- iii. Online Seat Allotment.
- iv. Payment of Seat Acceptance Fee.
- v. Physical Reporting at RC for Document Verification.
- vi. Physical Reporting at the Allotted Institute for Admission.
- vii. National Spot Round (NSR).

### 5.1 Online Registration

To participate in the CCMT 2019 counseling process, all eligible candidates must first register themselves through an online registration process during the specified period given in the Schedule **Annexure I** as well as notified on CCMT-2019 website. Candidate may take assistance of the Help Centers (List and address available in the CCMT-2019 website) for registration.

- The registration fee is ₹2,500/- for OC/OC-EW/OB and ₹2,000/- for SC/ST/PwD, payable only through SBI MOPS (Net banking/Credit Card/Debit Card or through e-Challan at any branch of SBI), during the specified Schedule. **The registration fee is non-refundable and would NOT be adjusted towards any other fee.**
- All candidates must carefully enter their correct personal, academic credentials, bank details, and other information during online registration.
- Candidates must read carefully all terms and conditions before clicking on the “**I agree**” check box.
- **If the information submitted by the candidate is found to be fraudulent, incorrect or untrue at any stage, the seat allotted (if any) will be cancelled without any further reference and fees paid may be forfeited. Moreover, such candidate may no longer be considered eligible for admission and may also be liable for legal action.**

### 5.2 Online Choice Filling and Locking

All registered candidates will have to fill their choices ONLINE during the specified period given in the schedule **Annexure I** as well as notified on the CCMT-2019 website. Candidates may take assistance of the Help Centers (List and address given in the CCMT-2019 website) for choice filling.

- Upon logging into their CCMT-2019 account, the candidates can fill their choices of programmes, offered by various PIs, in the order of their preference. During the choice filling, the candidates are free to change, reorder, delete and add their choices of programmes / Institutes as per their preference. The choice order can be changed by the candidate at any time until they lock their final choices or the due date of choice filling is over.

- **Candidates must ensure themselves that they fully satisfy the eligibility criteria, including the special eligibility criteria (given in the CCMT-2019 website) for their chosen programmes, before filling and locking them in their choice list. CCMT and PIs are not responsible for cancellation of their allotted seat and/or admission due to their non-fulfilment of eligibility criteria, including special eligibility criteria.**
- All the candidates must lock their final choices by 23:59 hrs IST of the last day of choice locking as per CCMT-2019 Schedule. If a candidate fails to lock his/her choices by 23:59 hrs IST of the last day of choice locking, his/her last saved choices will be **automatically locked and the same list will be considered for further counseling process**. Candidates are therefore advised to lock their choices themselves very carefully.
- The saved choice list of the candidate must contain at least one programme. Registered candidates who do not fill any choice or fail to save them by 23:59 hrs IST of the last day of choice filling will not be considered for seat allotment and admission.
- Candidates will not be able to unlock or change their choices once the choices are locked.
- Candidates must take print copy of their registration form, which contains the locked choices and terms and conditions. This print copy has to be signed and submitted by the candidate at the time of physical reporting at RC.

### 5.3 Online Seat Allotment

During this stage, the choices submitted by the candidate will be processed and seat will be allotted based on the merit, as per the rules of allotment (See Section 3). The allotment result will be published on the CCMT-2019 website and, candidates can download their provisional seat allotment letter from the CCMT-2019 account. **NO hard copy of provisional seat allotment letter will be sent to any candidate. All candidates who are allotted seats will have to physically report to ANY one of the RC (List and address available in the CCMT-2019 website) for document verification as per the schedule given in Annexure I.** At the time of physically reporting, candidates are required to submit the print copy of their provisional seat allotment letter, downloaded from the CCMT-2019 website, along with other documents (List mentioned in **Annexure II**).

#### 5.3.1 Seat Allotment Procedure

There shall be three regular rounds (Round 1, Round 2 and Round 3) of seat allotment and a mop-up round called National Spot Round (NSR) in CCMT-2019. A national upgradation and an internal sliding will also be conducted after the Round 3 and before conducting the NSR.

In Round 1, all the available seats will be considered for allotment and the result, indicating the allotted PI with the Programme, will be published on the CCMT-2019 website. In the Round 2, Round 3, and NSR, seats will be allotted against the available vacant seats in the respective rounds, and the results will be available on the CCMT-2019 website. In Round 2, Round 3, National Upgradation and Internal Sliding, **fresh registration and/or modification of choices will NOT** be permitted; registered candidates will not be allowed to alter or resubmit their choices. While reporting at the RC, if the candidates willingness

(See section 5.5.2 for details on specifying willingness) is **Freezing**, then the allotted seat will be retained throughout the subsequent Rounds. If the candidates willingness is **Floating/Sliding** then the presently allotted seat will be retained until better choice is allotted in the subsequent Round 2 / Round 3 / National Upgradation. In Round 2 / Round 3 / National Upgradation, if a candidate is allotted her/his better preference, earlier allotted seat will be revoked from her/him and the same seat would be made available for allotment to subsequent candidates in the merit list.

National Upgradation is similar to the regular rounds (Round 1, 2, and 3), but considers only the candidates who have been already allotted a seat in any of the earlier rounds and their current willingness is Floating/Sliding. Candidates are then required to physically report at the allotted institute for admission.

An Internal Sliding will also be done for candidates who have been allotted seats in previous rounds, taken admission in the allotted institute, and have their current willingness as Floating/Sliding. All such candidates whose willingness is Floating, shall be converted to Sliding for Internal Sliding. During internal sliding, the allotted seat of the candidate is retained but may slide to another program within the same allotted institute. The seats that remained vacant after the end of Internal Sliding will be made available for the NSR. The detailed activities during Regular Rounds, National Upgradation, and Internal Sliding are presented in Section 6. The detail about the NSR activities is described in Section 7.

#### 5.4 Payment of Seat Acceptance Fee

When a seat is allotted to the candidate for the first time in any of the regular rounds (Round 1, Round 2, Round 3), the candidate has to pay the **Seat Acceptance Fee** (₹30,000/- for all Categories) through SBI-MOPS (*i.e.*, Net banking/Credit Card / Debit Card or e-Challan at any branch of SBI) during the period mentioned in the Schedule (**Annexure I**), before reporting at the RC. In case the candidate fails to pay the Seat Acceptance Fee, her/his seat allotment shall automatically stand cancelled and she/he will not be considered for the subsequent rounds of allotment. Proof of payment of Seat Acceptance Fee has to be produced by the candidate at the time of reporting to the RC.

#### 5.5 Physical Reporting at RC for Document Verification

Candidates who are allotted seats for the first time in any of the regular rounds (Round 1, Round 2, Round 3), must report to any of the RCs (List and address is given in the CCMT-2019 website) within the scheduled dates of that specific round for document verification and for specifying the willingness, failing which their allotment will be cancelled. Generally, the reporting time for all the RCs is 09:00 hrs–17:00 hrs.

##### 5.5.1 Document Verification

**Candidate should carry the documents as mentioned in Annexure II at the time of reporting at the RC, for verification.** During document verification, if the personal data, *viz.*, category, subcategory, qualifying degree, programme of qualifying degree, GATE subject and GATE qualifying year submitted by the candidate during the online registration is found to be **false** at the time of verification of the original documents, his/her seat allotment is liable to be cancelled.

**Norms for Updating Candidates Personal Data** Any update in the candidates category from OC to OC-EW/OB/SC/ST, OC-EW to OB/SC/ST, OB to OC-EW/SC/ST, SC to OC-EW/OB/ST, ST to

OC-EW/OB/SC, SC to SC-PwD, ST to ST-PwD, OB to OB-PwD, EW to EW-PwD, and OC to OC-PwD **shall not be permitted under any circumstances.**

The category data may be updated in the following ways during the reporting period, after obtaining an undertaking from the candidate,

- i. Category can be updated from OC-EW, OB, SC, ST to OC, if the candidate is not able to produce the valid category certificate, **but vice versa is not allowed.**
- ii. Category can be updated from OC-PwD, OC-EW-PwD, OB-PwD, SC-PwD, ST-PwD to OC, OC-EW, OB, SC, ST, respectively, if the candidate is not able to produce the valid PwD certificate, **but vice versa is not allowed.**

The change of candidates personal data may lead to cancellation of allotted seat, if the seat was allotted on the basis of data being changed. If the updated data does not satisfy the minimum eligibility criteria, the candidature of the candidate will be cancelled and henceforth, will NOT be considered for the subsequent round of counseling process. If the candidate is considered for further rounds then her/his updated data will be considered for further seat allotment. **NO** fresh choice filling will be permitted at this stage under any circumstance.

### 5.5.2 Specifying Willingness

Candidates are required to exercise one of the following willingness when they report to the RC:

- i. **Floating**, if they wish to be considered in the next round for all of their better preferred choices (*i.e.* across the Institutes).
- ii. **Sliding**, if they wish to be considered in the next round for their better preferred choices only within the Institute allotted to them.
- iii. **Freezing**, if they are satisfied with the currently allotted seat and not interested in their better preferred choices in the subsequent round(s).

If the allotted seat is of better preferred choice for a candidate who has specified her/his willingness as Floating/Sliding then, she/he will compulsorily forfeit the claim on the seat allotted to her/him in the earlier rounds.

### 5.5.3 Issue of Document Verification Certificate (DVC)

Whenever a candidate is allotted a seat for the first time in any of the regular rounds, after completion of reporting formalities at RC, a DVC signed by the RC officials will be issued. The DVC will indicate the personal details of the candidate, details of the Institution and programme allotted, details of seat acceptance fee and the willingness (**Floating or Sliding or Freezing**) exercised by the candidate for subsequent rounds of allotment. The candidate should check all the entries in the DVC, sign and preserve the same for further reference.

All the candidates who have obtained DVC from the RC and have Floating or Sliding willingness, should regularly visit the CCMT-2019 website for the status / up-gradation of their allotted seat in the further rounds of allotment. They should take a print copy of the document indicating the new allotment if any, as available on the CCMT-2019 website.

#### 5.5.4 Cancellation due to non-fulfilment of Essential Requirements

- a. If a candidate fails to satisfy the prescribed minimum educational qualifications, her/his allotted seat shall automatically stand cancelled and such candidate will not be considered for seat allotment in subsequent rounds, if any. Candidates for whom the result of qualifying degree is awaited may take part in the counseling process; however they have to produce course completion certificate (format available in CCMT-2019 website), duly signed by the head of the institution, at the time of RC reporting. If any admitted candidate whose result was awaited at the time of RC reporting, is not able to submit her/his qualifying degree certificate and mark-sheets by September 16, 2019, her/his admission would automatically stand cancelled and refund of any fee will be done by the allotted Institute as per their norms.
- b. If a candidate fails to produce appropriate category certificates her/his allotment will stand cancelled if the presently allotted seat was based on her/his category. However, in such cases, if eligible, she/he may be considered for allotment in further rounds, as per their changed category.
- c. If a candidate does not fulfil the special eligibility criteria for the allotted seat, if any, her/his allotment will stand cancelled. However, s/he will be considered for allotment in further rounds.

#### 5.5.5 Willingness Change

Candidates, who have already exercised their willingness at the RC, may change their willingness for subsequent rounds ONLINE through their CCMT-2019 account as per Table 4.

Table 4: Willingness Change Permitted

<b>From</b>	<b>To</b>
Floating	Sliding
Floating	Freezing
Sliding	Freezing

**If a candidate is not interested to change the ‘WILLINGNESS’, her/his earlier specified WILLINGNESS will be considered in the subsequent round(s) of allotment.**

The willingness change can be done online during the period given in the **Annexure I**. The candidates are not required to again report at RC for the same.

**Procedure for Online Willingness Change** The procedure for online willingness change is as follows:

- i. Candidate must first login to her/his CCMT-2019 account.
- ii. After clicking on “Willingness Change”, the candidate needs to re-enter his CCMT login password.
- iii. After entering correct login password, a candidate will be able to exercise the permissible willingness change.
- iv. A One-Time Password (OTP) will be sent to the registered mobile number and email ID of the candidate. Candidates are required to enter the correct OTP to confirm willingness change.

- v. The willingness can now be changed from Floating to Sliding, or Floating to Freezing, or Sliding to Freezing. The vice-versa changes from Freezing to Sliding, or Freezing to Floating, or Sliding to Floating are not permitted.

### 5.5.6 Withdrawal of Allotted Seat

If a candidate having DVC wishes to withdraw from CCMT-2019, s/he can do so ONLINE by logging in to her/his CCMT account. The withdrawal from counseling can be done **during the period given in the Annexure I**. The candidates are not required to report at any RC for the same.

All candidates, who withdraw their seat, forfeit all claims on the seat allotted to them. After the allotted seat is cancelled, the candidate cannot participate in further rounds of counseling process, however can apply in NSR as a fresh candidate by paying the NSR fee.

**Online withdrawal is not permissible after physical reporting at the allotted institute, in which case the cancellation and fee refund/forfeiture will be handled and decided by the allotted institute as per their rules/norms.**

**Procedure for Online Withdrawal** The procedure for online withdrawal is as follows:

- i. Candidate must first login to her/his CCMT-2019 account
- ii. After clicking on “Seat Withdrawal”, the candidate needs to re-enter his CCMT login password.
- iii. A One-Time Password (OTP) will be sent to the registered mobile number and email ID of the candidate.
- iv. Candidates are required to enter the correct OTP to confirm the seat withdrawal.

### 5.5.7 Consequences of Not Reporting at RC

The candidates who are allotted seats in any of the rounds but do not report within the stipulated period at any RC for document verification will **lose their seats**. Such candidates will not be considered for seat allotment in subsequent rounds except as fresh registrant in NSR. The seats thus becoming vacant will be considered for allotment to the eligible candidates in the subsequent rounds.

## 5.6 Physical Reporting at the Allotted Institute for Admission

The candidates can download their Provisional Admission Letter (PAL) after the National Upgradation from their CCMT-2019 account, as per the schedule given in **Annexure I**. Subsequently they have to report physically at the allotted institute for admission. The candidate has to report with DVC issued by the RC and PAL downloaded from the CCMT-2019 website and all other documents as may be notified by the respective institutes in their website (Tentative list of documents is given in **Annexure II**). Before reporting to allotted institute, the candidates will have to pay balance admission fee (if applicable) in the mode prescribed by the respective institutes in their website (Tentative fee structure of all PIs is given in the CCMT-2019 website).

**Even after having DVC, if it is found at the time of reporting at Allotted Institute that the candidate does not fulfil the specific special eligibility conditions, then his/her seat allotment**

will be cancelled for which the candidate alone will be responsible. The CCMT/allotted Institute will not be responsible for cancellation of allotted seat /admission due to non-fulfilment of special eligibility criteria.

If a candidate fails to report (due to any reason) at the allotted institute as per the schedule mentioned in Annexure I, then the allotted seat will be automatically cancelled and Seat Acceptance fee deposited will be refunded after deducting ₹1000/- towards processing fee by the CCMT at the end of counseling process.

## 5.7 National Spot Round (NSR)

The National Spot Round (NSR) will be conducted after physical reporting at the allotted institute and Internal Sliding by CCMT-2019. The vacancy for NSR will be declared on CCMT-2019 website as per schedule mentioned in **Annexure I**. Please refer Section 7 for further details.

## 6 Activities during Regular Rounds, National Upgradation, and Internal Sliding

This section outlines different activities of Regular Rounds (1, 2, and 3), National Upgradation, and Internal Sliding. The same for National Spot Round is delineated in Section 7.

### 6.1 Round 1

**Eligible Candidates:** The candidates who have registered for CCMT-2019.

**Seat Allotment:** Round 1 seat allotment will be done as per the schedule mentioned in **Annexure I**.

**Payment of Seat Acceptance Fee:** The candidates who are allotted seats are required to pay Seat Acceptance Fee of ₹30,000/-. Please refer to Section 5.4 for detail.

#### Reporting at RC:

- The candidates who are allotted seats in Round 1 are required to report at any RC as per the schedule mentioned in **Annexure I**. Candidate should carry the documents as mentioned in **Annexure II** at the time of reporting at the RC, for verification.
- Candidates are required to specify their willingness (Freezing, Floating, Sliding) for subsequent rounds. Section 5.5.2 elaborates on specifying willingness.
- After specifying willingness and successful verification of documents, a DVC will be issued by the RC (Refer Section 5.5.3 for detail).
- A candidate who has received DVC in this round may change her/his willingness, if desire. If a candidate does not opt for willingness change, the current willingness will be considered for next round of allotment. The detail of willingness change procedure is given in Section 5.5.5.
- If the current willingness is **Freezing** then the candidate can directly report at the allotted institute after downloading PAL from his/her own CCMT account, as per the schedule mentioned in



**Annexure I.** However, if the willingness is **Floating or Sliding**, candidate has to wait for probable allotment of preferred better choices in subsequent rounds.

- If a candidate having DVC wishes to withdraw from CCMT-2019, s/he can do so ONLINE by logging in to her/his CCMT account. Please refer to Section 5.5.6 for details on withdrawal procedure.
- The candidates who are allotted seats in Round 1, but do not report within the stipulated period at the RC will lose their seats (Refer Section 5.5.7)

## 6.2 Round 2

**Eligible Candidates:** There is no fresh registration and choice filling in this round. Candidates eligible for seat allotment in Round 2 fall into any one of the following types:

Type-I. Registered candidates who were not allotted any seat in Round 1.

Type-II. Registered candidates who were allotted seats in Round 1 and reported at RC for verification, but their allotted seats were cancelled due to non-fulfilment of any required criterion and are still eligible for counseling.

Type-III. Registered candidates who were allotted seats in Round 1 but have NOT specified FREEZING option.

**Seat Allotment:** Round 2 seat allotment will be done as per the schedule mentioned in **Annexure I**.

**Payment of Seat Acceptance Fee:** Only the Type-I candidates are required to pay Seat Acceptance Fee. Please refer Section 5.4 for detail.

### Reporting at RC:

- Type-I and Type-II candidates who are allotted seats in Round 2 are required to report at any RC as per the schedule mentioned in **Annexure I**. Candidate should carry the documents as mentioned in **Annexure II** at the time of reporting at RC, for verification.
- Type-I and Type-II candidates who are allotted seats in Round 2 are required to exercise their willingness (Freezing, Floating, Sliding) at RC. Section 5.5.2 elaborates on specifying willingness.
- After specifying willingness and successful verification of documents, a DVC will be issued by the RC to the candidate (Refer Section 5.5.3 for detail).
- Type-III candidates are NOT required to report at RC for Document Verification.
- A candidate who belongs to Type-I, Type-II, or Type-III and has received DVC may change her/his willingness, if desire. If a candidate does not opt for willingness change, the current willingness will be considered for next round of allotment. The detail of willingness change procedure is given in Section 5.5.5.
- For a candidate, if the current willingness is Freezing then the candidate can directly report at the allotted institute after downloading PAL from his/her own CCMT account, as per the schedule mentioned in **Annexure I**. However, if the current willingness is **Floating/Sliding**, candidate has to wait for probable allotment of preferred better choices in further rounds.

- If a candidate having DVC wishes to withdraw from CCMT-2019, s/he can do so ONLINE by logging in to her/his CCMT account. Please refer to Section 5.5.6 for details on withdrawal procedure.
- Type-I and Type-II candidates who are allotted seats in Round 2, if do not report at RC as per the schedule mentioned in **Annexure I** will lose their seats (Refer Section 5.5.7).

### 6.3 Round 3

**Eligible Candidates:** There is no fresh registration and choice filling in this round. Candidates eligible for seat allotment in Round 3 fall into any one of the following types:

Type-I. Registered candidates who were not allotted seat in any of the previous Rounds (1 and 2).

- Type-II.
- Registered candidates who were allotted seats in Round 2 and reported at RC for verification, but their allotted seats were cancelled due to non- of any required criterion and are still eligible for counseling.
  - Registered candidates who were allotted seats in Round 1 and reported at RC for verification in Round 1, but their allotted seats were cancelled due to non-fulfilment of any required criterion and were still eligible for subsequent rounds of counseling, however they were NOT allotted seat in Round 2.

Type-III. Registered candidates who were allotted seats in any of the previous Rounds (1 and 2), and their current willingness is either FLOATING or SLIDING.

**Seat Allotment:** Round 3 seat allotment will be done as per the schedule mentioned in **Annexure I**.

**Payment of Seat Acceptance Fee:** Only the Type-I candidates are required to pay Seat Acceptance Fee. Please refer Section 5.5.5 for detail.

#### Reporting at RC:

- Type-I and Type-II candidates are required to report at any RC as per the schedule mentioned in **Annexure I**. Candidate should carry the documents as mentioned in **Annexure II** at the time of reporting at the RC, for verification.
- Type-I and Type-II candidates are required to exercise their willingness:Freezing, Floating, Sliding. Section 5.5.2 elaborates on specifying willingness.
- After specifying willingness and successful verification of documents, a DVC will be issued by the RC to the candidates (Refer Section 5.5.3 for detail).
- Type-III candidates are NOT required to report at RC for Document Verification as they have already received DVC in any of the previous rounds.
- A candidate who belong to Type-I, Type-II, or Type-III and has received DVC may change her/his willingness, if desire. If a candidate does not opt for willingness change, the current willingness will be considered for National Upgradation. The detail of willingness change procedure is given in Section 5.5.5.

- For a candidate, if the current willingness is Freezing then the candidate can directly report at the allotted institute after downloading PAL from his/her own CCMT account, as per the schedule mentioned in **Annexure I**. However, if the current willingness is Floating/Sliding, candidate has to wait for probable allotment of preferred better choices in further rounds.
- If a candidate having DVC wishes to withdraw from CCMT-2019, s/he can do so ONLINE by logging in to her/his CCMT account. Please refer to Section 5.5.6 for details on withdrawal procedure.
- Type-I and Type-II candidates who are allotted seats in Round 3, if do not report at RC as per the schedule mentioned in **Annexure I** will lose their seats (Refer Section 5.5.7).

## 6.4 National Upgradation

**Eligible Candidates:** The candidates who have been allotted seats in any of the previous Rounds (1, 2, 3) and have current willingness as Floating/Sliding. There is no fresh registration or choice filling for National Upgradation.

**Seat Allotment:** National Upgradation will be done as per the schedule mentioned in **Annexure I**.

**Payment of Seat Acceptance Fee:** Candidates are not required to pay the seat acceptance fee as they have already paid the same in any of the previous rounds.

### Activities in National Upgradation:

- There shall be no physical reporting at RC as the credentials of the eligible candidates have been verified and they are issued with DVC in any of the regular rounds.
- However, an eligible candidate, if desire, may change her/his willingness. Refer Section 5.5.5 for procedure for willingness change.
- In National Upgradation (as per the schedule mentioned in **Annexure I** one can change her/his willingness from “Floating to Freezing” or “Sliding to Freezing”. If a candidate does not change her/his willingness to Freezing then her/his willingness will be treated as Sliding for Internal Sliding. In other words, all the Floating willingness will be changed to Sliding automatically, if not changed to Freezing by the candidate.
- If a candidate having DVC wishes to withdraw from CCMT-2019, s/he can do so ONLINE by logging in to her/his CCMT-2019 account, as per the schedule mentioned in **Annexure I**. Please refer to Section 5.5.6 for details on withdrawal procedure.
- The candidates, irrespective of the willingness (Freezing or Sliding), are required to report at the allotted institute after downloading PAL from their respective CCMT-2019 account, as per the schedule mentioned in **Annexure I**.

## 6.5 Internal Sliding

**Eligible Candidates:** The candidates who have taken admission at their respective allotted institutes and have current willingness as Sliding. No fresh registration or choice filling is required for participating

in the Internal Sliding.

**Seat Allotment:** Internal Sliding will be done as per the schedule mentioned in **Annexure I**.

**Payment of Seat Acceptance Fee:** Not Applicable.

**Reporting at RC:** Not Applicable

## 7 National Spot Round (NSR)

**Eligible Candidates:** Candidates eligible for NSR round fall into any one of the following types:

TYPE-I. Eligible candidates who did not register for regular rounds (fresh candidates for NSR).

TYPE-II. Candidates who registered for regular rounds but were not allotted any seat.

TYPE-III. Candidates who did not deposit Seat Acceptance Fee after seat allotment in any of the regular rounds.

TYPE-IV. Candidates who have deposited Seat Acceptance Fee and allotted seat is cancelled in regular rounds due to non-fulfilments of any criteria but still fulfil eligibility requirement for admission.

TYPE-V. Candidates who have deposited Seat Acceptance Fee but taken withdrawal OR not reported at any RC in regular rounds for document verification or at the allotted institute for admission.

TYPE-VI. Candidates who have taken admission in the allotted PI after getting allotment of seats in regular rounds.

**Vacancy for NSR:** The vacancies would include the unfilled seats in all the PIs after admission at the allotted institute and internal sliding.

### 7.1 NSR Registration

- To participate in the NSR Round, all eligible interested candidates must first register themselves through an online registration process during the specified period given in the Schedule (**Annexure I**). Candidates who have taken admission through regular rounds (*i.e.*, Type-VI) using GATE score card of a particular year CANNOT use GATE score card of a different year for NSR registration.
- Online Registration process for NSR is similar to the registration process of the regular rounds, as mentioned in Section 5.1. Note that all the eligible interested candidates will have to do fresh registration for participating in the NSR, irrespective of whether they have registered/participated in regular rounds or not.

**NSR Registration and Participation Fee:** Mentioned in Table 5 are the fees towards NSR Registration and Participation.

However, Type-IV, V, and VI candidates have already paid Seat Acceptance Fee of ₹30,000/- to CCMT-2019 during regular rounds. This amount will be adjusted towards NSR Participation Fee.

Table 5: Fees towards NSR Registration and Participation

Candidates Category	NSR Registration Fee	NSR Participation Fee	Total Fee
OC, OC-EW, OB	₹2,500/-	₹40,000/-	₹42,500/-
SC, ST, PwD	₹2,000/-	₹10,000/-	₹12,000/-

Illustration of NSR fees (after adjustment) to be paid by different types of candidates are shown in Table 6.

Table 6: Fees to be paid towards NSR Registration and Participation after adjustment

Eligible Candidate type	Candidates Category	NSR Fees to be Paid		
		Registration	Participation	Total Fee
I, II, III	OC, OC-EW, OB	₹2,500/-	₹40,000/-	₹42,500/-
	SC, ST, PwD	₹2,000/-	₹10,000/-	₹12,000/-
IV, V, VI	OC, OC-EW, OB	₹2,500/-	₹10,000/-	₹12,500/-
	SC, ST, PwD	₹2,000/-	NIL	₹2,000/-

- Payments for NSR fee are to be done through SBI-MOPS (*i.e.*, Net banking/Credit Card/Debit Card or e-Challan at any branch of SBI).
- **Registration fee is non-refundable.**  
Please refer to Section 10 for the refund of any other fee.
- All candidates must carefully enter the correct and verifiable information during online registration.
- Candidates must read carefully all terms & conditions before clicking on the “I agree” check box.
- **If the information submitted by the candidate is found to be fraudulent, incorrect or untrue at any stage, the seat allotted (if any) will be cancelled without any further reference and fees paid may be forfeited. Moreover, such candidate may no longer be considered eligible for admission and may also be liable for legal action.**

## 7.2 NSR Choice Filling and Locking

All the NSR registered candidates including those who have already registered and submitted choices in the regular rounds are required to fill their choices ONLINE by logging into their CCMT-2019 account during the specified period given in the Schedule (**Annexure I**). The detailed guideline for NSR Choice Filling and Locking is similar to that for the regular rounds, as mentioned in Section 5.2.

## 7.3 NSR Document Verification

- Candidates must take print copy of their registration form, which contains the locked choices and terms and conditions. This print copy has to be signed and submitted by the candidate at the time of physical reporting at RC.

- Document verification of NSR registered candidates will be carried out at the RCs before NSR seat allotment as per schedule mentioned in **Annexure I**. **All candidates, including those who have already got DVC in any of the regular rounds, MUST report to the RC for NSR document verification.** After document verification, NSR DVC will be issued by the RC to the candidate, which they must sign and keep safely for submission at the allotted institute at the time of admission.
- **Those candidates who do not report at any RC as per the schedule mentioned in Annexure I for document verification, their candidature for NSR will stand cancelled. Such candidates are eligible for refund as mentioned in Section 10.**
- Candidates who have taken admission through regular rounds (*i.e.*, Type-VI) using GATE score card of a particular year CANNOT use GATE score card of a different year for NSR registration. If such case is found at any stage, his/her NSR-candidature/admission will be cancelled and fee paid may be forfeited by CCMT-2019.

#### 7.4 NSR Seat Allotment

- Only those candidates who have been issued NSR DVC at any RC will be considered for NSR Seat Allotment.
- NSR Seat Allotment rules will be same as that of regular Rounds, as mentioned in Section 3.
- In case of Type-VI candidates, if a new seat is not allotted in NSR, the seat in which s/he has taken admission in the regular rounds will be retained by her/him. However, in the event of a new seat is allotted to any Type-VI candidate, the previous seat in which the candidate has taken admission will automatically stand cancelled.
- Candidates who have been allotted seats in NSR seat allotment can download their PAL from their CCMT-2019 account and report at the allotted Institute as per schedule mentioned in **Annexure II**.
- **Once seat is allotted, there will be no REFUND of NSR fee.** If a seat is not allotted in the NSR, refund/adjustment will be done as per **Section 10**.

#### 7.5 Reporting at Allotted Institute

- The candidates who are allotted seats in NSR have to report compulsorily at allotted institute for admission as per the schedule mentioned in **Annexure I**.
- Candidates have to report to the Allotted Institute with DVC issued by the RC and PAL downloaded from the CCMT-2019 account and all other documents as may be notified by the respective institutes in their website (Tentative list of documents is given in **Annexure II**).
- The candidates will have to pay balance admission fee (if applicable) in the mode prescribed by the respective institutes in their website (Tentative fee structure of all PIs is given in the CCMT-2019 website).

- Even after having NSR DVC, if it is found at the time of admission at the allotted PI that the candidate does not fulfil the specific special eligibility conditions, then his/her seat allotment will be cancelled for which the candidate alone will be responsible. In such circumstances, there will be NO REFUND of NSR participation fee. The CCMT/allotted PI will not be responsible for cancellation of allotted seat /admission due to non-fulfilment of special eligibility criteria.

## 8 De-reservation of Unfilled Seats

De-reservation of unfilled seats will be done in the NSR round of seat allotment as per the following policies.

- Unfilled OB category seats will be de-reserved and treated as OC category seats for allocation. However, unfilled OC-EW, SC and ST category seats will NOT be de-reserved.
- Unfilled OC-PwD category seats will be de-reserved and treated as OC category seats for allocation.
- Unfilled OC-EW-PwD category seats will be de-reserved and treated as OC-EW category seats for allocation.
- Unfilled OB-PwD category seats will be de-reserved and treated as OB category seats for allocation.
- Unfilled SC-PwD category seats will be de-reserved and treated as SC category seats for allocation.
- Unfilled ST-PwD category seats will be de-reserved and treated as ST category seats for allocation.

## 9 e-Challan Payment Process Guidelines

All fee payments must be made as per schedule in Annexure I. CCMT will not be responsible for any payments made after the due date. For making payment through e-Challan, the guidelines are as follows:

- The candidate needs to take print out of e-Challan form and make payment of the fee, in order to proceed with the counseling process. The last date of depositing the fee by e-Challan is given in Schedule Annexure I.
- Candidates can pay the fee at any SBI branch.
- e-Challan form can be generated by the system only once for a given type of fee (*viz.*, Registration Fee, Seat Acceptance Fee).

In case the candidate generates the e-Challan form using the system, but do not make payment, their application process will be incomplete.

## 10 Refund/Adjustment of Fees

Registration fee for participation in CCMT-2019 is ₹2,500/- (OC/OC-EW/OB) and ₹2,000/- (for SC/ST/PwD), which is neither refundable nor adjustable towards any fee. All other fees except Registration

Fee are refundable by CCMT AND/OR refundable/adjustable by PI. Any refund by CCMT-2019 will be made after deducting ₹1,000/- towards processing charge. All refunds by CCMT-2019 will be made after the completion of the entire admission process.

The following nine cases describe possible scenarios of refund/adjustment to the candidates.

CASE I. Candidates who have paid Seat Acceptance Fee (SAF) but have neither taken admission in the allotted PI nor participated in NSR.

CASE II. Eligible candidates who did not register for regular rounds, but participated in NSR.

CASE III. Candidates who registered and were not allotted any seat in regular rounds, but participated in NSR.

CASE IV. Candidates who did not deposit Seat Acceptance Fee after seat allotment in any of the regular rounds, but participated in NSR.

CASE V. Candidates who have deposited Seat Acceptance Fee and allotted seat was cancelled in regular rounds due to non-fulfilments of any criteria, but participated in NSR.

CASE VI. Candidates who have deposited Seat Acceptance Fee and have taken withdrawal in regular rounds/National Upgradation, but participated in NSR.

CASE VII. Candidates who have deposited Seat Acceptance Fee and not reported at any RC in regular rounds for document verification, but participated in NSR.

CASE VIII. Candidates who have deposited Seat Acceptance Fee and have not taken admission in the allotted institute during regular rounds, but participated in NSR.

CASE IX. Candidates who have taken admission in the allotted PI (say PI $\alpha$ ) after getting allotment of seats in regular rounds, and participated in NSR.

The fee adjustment and/or refund, if any under different scenarios, will be as per Table 7 (Page 25) for cases I–VIII and as per Table 8 (Page 26) for case IX.

**Note: After physical reporting at the allotted institute (after National Upgradation Round) and paying the institute balance fee, the cancellation and fee refund/forfeiture will be handled and decided by the allotted institute as per their rules.**

## 11 Legal Jurisdiction

In case of any dispute arising out of the counseling process at any stage up to the final allocation of institution and/or programme, the decision of Chairperson, CCMT-2019 shall be final. The jurisdiction for legal disputes, if any, will be limited to High Court of Orissa at Cuttack.

## 12 Detailed Seat and Eligibility Matrix

Please visit <https://ccmt.nic.in>.



Table 7: Fee adjustment and/or refund Scenarios for CASES: I–VIII

Case	Category	Other Conditions	Scenario	Remarks
I	OC, OB, OC-EW, SC, ST, PwD	<ul style="list-style-type: none"> <li>• Paid SAF: ₹30,000/-</li> </ul>	<ul style="list-style-type: none"> <li>• Not Participated in NSR</li> </ul>	<ul style="list-style-type: none"> <li>• Refund by CCMT: ₹29,000/-</li> </ul>
II, III, IV	OC, OB, OC-EW	<ul style="list-style-type: none"> <li>• Paid SAF: NIL</li> <li>• Paid NSR Participation Fee: ₹40,000/-</li> </ul>	<ul style="list-style-type: none"> <li>• Not Reported at RC during NSR or Not issued NSR DVC</li> </ul>	<ul style="list-style-type: none"> <li>• Refund by CCMT: ₹39,000/-</li> </ul>
			<ul style="list-style-type: none"> <li>• Issued NSR DVC but Seat NOT allotted in NSR</li> </ul>	<ul style="list-style-type: none"> <li>• Refund by CCMT: ₹39,000/-</li> </ul>
			<ul style="list-style-type: none"> <li>• Issued NSR DVC and Seat allotted in NSR</li> </ul>	<ul style="list-style-type: none"> <li>• Refund by CCMT: NIL</li> <li>• ₹40,000/- will be transferred to allotted PI</li> </ul>
	SC, ST, PwD	<ul style="list-style-type: none"> <li>• Paid SAF: NIL</li> <li>• Paid NSR Participation Fee: ₹10,000/-</li> </ul>	<ul style="list-style-type: none"> <li>• Not Reported at RC during NSR or Not issued NSR DVC</li> </ul>	<ul style="list-style-type: none"> <li>• Refund by CCMT: ₹9,000/-</li> </ul>
			<ul style="list-style-type: none"> <li>• Issued NSR DVC but Seat NOT allotted in NSR</li> </ul>	<ul style="list-style-type: none"> <li>• Refund by CCMT: ₹9,000/-</li> </ul>
			<ul style="list-style-type: none"> <li>• Issued NSR DVC and Seat allotted in NSR</li> </ul>	<ul style="list-style-type: none"> <li>• Refund by CCMT: NIL</li> <li>• ₹10,000/- will be transferred to allotted PI</li> </ul>
V, VI, VII, VIII	OC, OB, OC-EW	<ul style="list-style-type: none"> <li>• Paid SAF: ₹30,000/-</li> <li>• Paid NSR Participation Fee: ₹10,000/-</li> </ul>	<ul style="list-style-type: none"> <li>• Not Reported at RC during NSR or Not issued NSR DVC</li> </ul>	<ul style="list-style-type: none"> <li>• Refund by CCMT: ₹39,000/-</li> </ul>
			<ul style="list-style-type: none"> <li>• Issued NSR DVC but Seat NOT allotted in NSR</li> </ul>	<ul style="list-style-type: none"> <li>• Refund by CCMT: ₹39,000/-</li> </ul>
			<ul style="list-style-type: none"> <li>• Issued NSR DVC and Seat allotted in NSR</li> </ul>	<ul style="list-style-type: none"> <li>• Refund by CCMT: NIL</li> <li>• ₹40,000/- will be transferred to allotted PI</li> </ul>
	SC, ST, PwD	<ul style="list-style-type: none"> <li>• Paid SAF: ₹30,000/-</li> <li>• Paid NSR Participation Fee: NIL</li> </ul>	<ul style="list-style-type: none"> <li>• Not Reported at RC during NSR or Not issued NSR DVC</li> </ul>	<ul style="list-style-type: none"> <li>• Refund by CCMT: ₹29,000/-</li> </ul>
			<ul style="list-style-type: none"> <li>• Issued NSR DVC but Seat NOT allotted in NSR</li> </ul>	<ul style="list-style-type: none"> <li>• Refund by CCMT: ₹29,000/-</li> </ul>
			<ul style="list-style-type: none"> <li>• Issued NSR DVC and Seat allotted in NSR</li> </ul>	<ul style="list-style-type: none"> <li>• Refund by CCMT: ₹19,000/-</li> <li>• ₹10,000/- will be transferred to allotted PI</li> </ul>

Table 8: Fee adjustment and/or refund Scenarios for CASE:IX

Case	Category	Other Conditions	Scenario	Remarks
IX	OC, OB, OC-EW	<ul style="list-style-type: none"> <li>• Paid SAF: ₹30,000/-</li> <li>• Paid balance fee at <math>PI\alpha = x</math></li> <li>• Paid NSR Participation Fee: ₹10,000/-</li> </ul>	<ul style="list-style-type: none"> <li>• Not Reported at RC during NSR or Not issued NSR DVC</li> </ul>	<ul style="list-style-type: none"> <li>• S/he will retain allotted seat at <math>PI\alpha</math></li> <li>• Refund by CCMT: ₹9,000/-</li> </ul>
			<ul style="list-style-type: none"> <li>• Issued NSR DVC but No new allotment in NSR</li> </ul>	<ul style="list-style-type: none"> <li>• S/he will retain allotted seat at <math>PI\alpha</math></li> <li>• Refund by CCMT: 9,000/-</li> </ul>
			<ul style="list-style-type: none"> <li>• Issued NSR DVC and allotted a new seat in <math>PI\alpha</math> in NSR</li> </ul>	<ul style="list-style-type: none"> <li>• Earlier allotted seat at <math>PI\alpha</math> will be revoked</li> <li>• S/he has to report at <math>PI\alpha</math> for admission against NSR seat allotment</li> <li>• Balance Fee <math>B = Y\alpha - (30000 + x + 10000)</math></li> <li>• If <math>B</math> is positive Candidate will pay <math>B</math> to <math>PI\alpha</math></li> <li>• If <math>B</math> is negative <math>PI\alpha</math> will refund or adjust <math>B</math></li> </ul>
			<ul style="list-style-type: none"> <li>• Issued NSR DVC and allotted a new seat at a different PI (say <math>PI\beta</math>) in NSR</li> </ul>	<ul style="list-style-type: none"> <li>• Earlier allotted seat at <math>PI\alpha</math> will be revoked</li> <li>• S/he has to report at <math>PI\beta</math> for admission against NSR seat allotment</li> <li>• Balance Fee <math>B = Y\beta - (30000 + x + 10000)</math></li> <li>• If <math>B</math> is positive Candidate will pay <math>B</math> to <math>PI\beta</math></li> <li>• If <math>B</math> is negative <math>PI\beta</math> will refund or adjust <math>B</math></li> </ul>
	SC, ST, PwD	<ul style="list-style-type: none"> <li>• Paid SAF: ₹30,000/-</li> <li>• Paid balance fee at <math>PI\alpha = x</math></li> <li>• Paid NSR Participation Fee: NIL</li> </ul>	<ul style="list-style-type: none"> <li>• Not Reported at RC during NSR or Not issued NSR DVC</li> </ul>	<ul style="list-style-type: none"> <li>• S/he will retain allotted seat at <math>PI\alpha</math></li> <li>• Refund by CCMT: NIL</li> </ul>
			<ul style="list-style-type: none"> <li>• Issued NSR DVC but No new allotment in NSR</li> </ul>	<ul style="list-style-type: none"> <li>• S/he will retain allotted seat at <math>PI\alpha</math></li> <li>• Refund by CCMT: NIL</li> </ul>
			<ul style="list-style-type: none"> <li>• Issued NSR DVC and allotted a new seat in <math>PI\alpha</math> in NSR</li> </ul>	<ul style="list-style-type: none"> <li>• Earlier allotted seat at <math>PI\alpha</math> will be revoked</li> <li>• S/he has to report at <math>PI\alpha</math> for admission against NSR seat allotment</li> <li>• Balance Fee <math>B = Y\alpha - (30000 + x)</math></li> <li>• If <math>B</math> is positive Candidate will pay <math>B</math> to <math>PI\alpha</math></li> <li>• If <math>B</math> is negative <math>PI\alpha</math> will refund or adjust <math>B</math></li> </ul>
			<ul style="list-style-type: none"> <li>• Issued NSR DVC and allotted a new seat at a different PI (say <math>PI\beta</math>) in NSR</li> </ul>	<ul style="list-style-type: none"> <li>• Earlier allotted seat at <math>PI\alpha</math> will be revoked</li> <li>• S/he has to report at <math>PI\beta</math> for admission against NSR seat allotment</li> <li>• Balance Fee <math>B = Y\beta - (30000 + x)</math></li> <li>• If <math>B</math> is positive Candidate will pay <math>B</math> to <math>PI\beta</math></li> <li>• If <math>B</math> is negative <math>PI\beta</math> will refund or adjust <math>B</math></li> </ul>

# Annexure I

## Schedule of CCMT-2019 with Important Dates

Sl.	Activities	Date
1.	Advertisement and Availability of CCMT-2019 website	March 28, 2019
2.	Online registration and fee payment	April 08–29, 2019
3.	Online choice Filling	April 08–29, 2019
4.	Online choice Locking	April 18–29, 2019
5.	Automatic locking of saved choices	April 29, 2019 (23:59 hrs IST)
6.	Publication of Round 1 Seat allotment	May 03, 2019
7.	Payment of Seat Acceptance fee of ₹30,000/- followed by reporting at any RC after Round 1 of seat allotment	May 07–10, 2019
8.	Online Seat withdrawal and Online Willingness change for Round 1	May 07–10, 2019
9.	Publication of Round 2 Seat allotment	May 17, 2019
10.	Payment of Seat Acceptance fee of ₹30,000/- followed by reporting at any RC after Round 2 of seat allotment	May 20–22, 2019
11.	Online Seat withdrawal and Online Willingness change for Round 2	May 20–22, 2019
12.	Publication of Round 3 Seat allotment	May 31, 2019
13.	Payment of Seat Acceptance fee of ₹30,000/- followed by reporting at any RC after Round 3 of seat allotment	June 03–07, 2019 (RCs may be closed on Id-ul-Fitr)
14.	Online Seat withdrawal and Online Willingness change for Round 3	June 03–07, 2019
15.	Publication of National Upgradation Seat allotment	June 11, 2019
16.	Online Seat withdrawal and Online Willingness change for National Upgradation	June 12–23, 2019
17.	Download Provisional Admission Letter (PAL)	June 12–27, 2019
18.	Reporting at Allotted Institute and depositing Balance Institute Fee	June 24–27, 2019
19.	Publication of Internal Sliding	June 29, 2019
20.	Publication of Vacant seats for NSR	June 29, 2019
21.	Online National Spot Round (NSR) Registration and Fee payment	June 30–July 14, 2019
22.	Online choice filling and locking for NSR	June 30–July 15, 2019
23.	Automatic locking of saved choices for NSR	July 15, 2019 (23:59 hrs IST)
24.	Document verification of NSR registered candidates	July 15–18, 2019
25.	Publication of NSR seat allotment	July 20, 2019
26.	Download NSR Provisional Admission Letter (PAL)	July 21–26, 2019
27.	Reporting of Candidates, who will be allotted Seat in NSR, at Admitted Institute	July 23–26, 2019
28.	Starting of Classes	Will commence as per the respective PI's Academic Calendar (please refer CCMT-2019 website or respective PI website)

**Note:** Dates mentioned above are tentative and may be changed due to unavoidable circumstances, if any. Candidates are advised to regularly check CCMT-2019 website for updates. Visit CCMT-2019 website regularly for any update.

## Annexure II

### List of Documents to be Produced

#### Documents to be produced while reporting at RC —

- I. Print copy of the Registration form and the locked choices.
- II. Provisional Seat Allotment letter downloaded from the CCMT-2019 website.
- III. Proof of payment of Seat Acceptance Fee of ₹30,000/-, if allotted in Round 1 or 2 or 3.  
Proof of payment of NSR Registration and Participation Fee, if reporting for NSR.
- IV. Self attested copy of GATE score card (2017 or 2018 or 2019).
- V. Photo ID proof as per Govt. of India norms.
- VI. Original Birth Certificate issued by the Registrar of Births & Death or the Municipal corporation or any other prescribed authority whosoever has been empowered under the Registration of Births & Deaths Act, 1969 to register the birth of a child born in India. If above certificate cannot be produced, Transfer/School Leaving/Matriculation Certificate issued by the school last attended/Recognized educational board containing the date of birth of the applicant will be acceptable.
- VII. Original Mark sheet of Class XII.
- VIII. Original Grade/Mark sheets of qualifying examination for all semesters.
- IX. Original Degree/ Provisional certificate, if degree is completed. If result of qualifying degree is awaited, certificate of course completion from the institute/university last studied must be provided in the prescribed format available on the CCMT-2019 website.
- X. Original Certificate of category (SC/ST/OB), if applicable, as per Government of India, issued by the competent authority. Format available on the CCMT-2019 website. **In case of OB category, the NCL certificate must be issued on or after April 01, 2019.**  
**Note:** Caste certificate (SC/ST/OB) issued by Maharashtra State must be validated by Social Welfare department (in case of SC and OB category) and Tribal Welfare department (in case of ST category) of Maharashtra Government. The SC/ST/OB candidates of Maharashtra State have to produce their caste validity certificate in the exact format available on CCMT-2019 website. ST certificates from Tamil Nadu state must be issued by the concerned Revenue Divisional Officer.
- XI. Undertaking by the candidate on OB status in the prescribed format available in CCMT website.
- XII. Original Certificate for Persons with Disabilities (PwD), if applicable, issued by the competent authority. Refer CCMT-2019 website for format.
- XIII. Original EWS Certificate, if applicable, in the prescribed format (available in the CCMT website), issued by competent authority.

In addition to the above documents, the RC officials will also check the special eligibility conditions if any, for the seat which is allotted to the candidate.

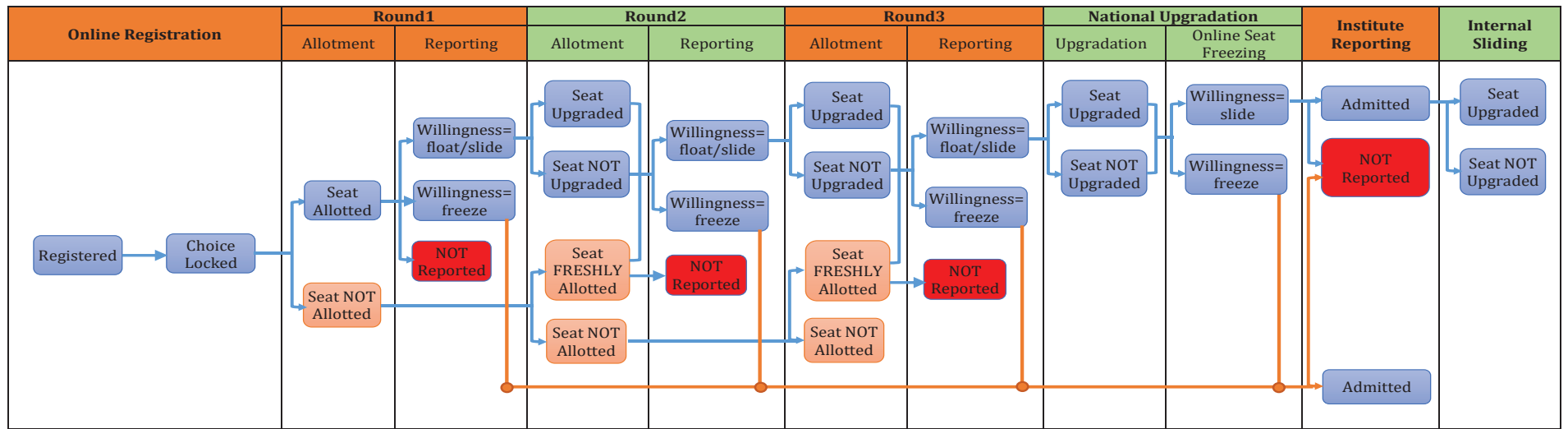
**Tentative list of documents to be produced while reporting at Allotted Institute for admission:**

[Note For exact list of documents, refer CCMT-2019 website and also website of respective PIs]

- i. Provisional Admission Letter (PAL)
- ii. Original Mark Sheet / Grade card of all semesters/years and Certificates of Qualifying Degree
- iii. Original Migration certificate of last Institute/University last attended
- iv. Three passport size color photographs
- v. Original Conduct Certificate from the Institute/University last attended
- vi. Original Transfer certificate from the Institute/University last attended
- vii. Original Course completion certificate from the University/Institute last attended, in case result is awaited
- viii. One set of self-attested photocopy of all the original documents

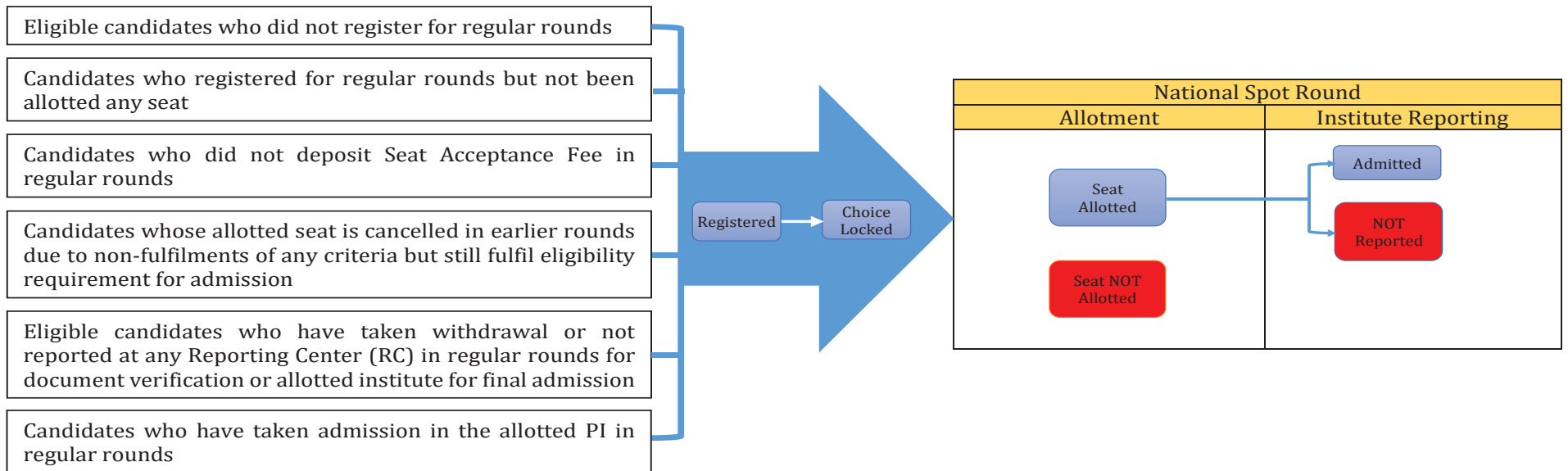
**Note: If the original certificates are not in English/Hindi, English/Hindi version/translation of such certificates, duly certified by the Principal/Director of the graduating Institute, will be required during the verification of documents. The certificates listed in Sr. No. i–viii are not required to be produced at the time of reporting at RC, these are to be produced at the time of admission at the allotted Institutes as per those Institutes’ norms.**

# Annexure III



(a) Process for Normal Rounds

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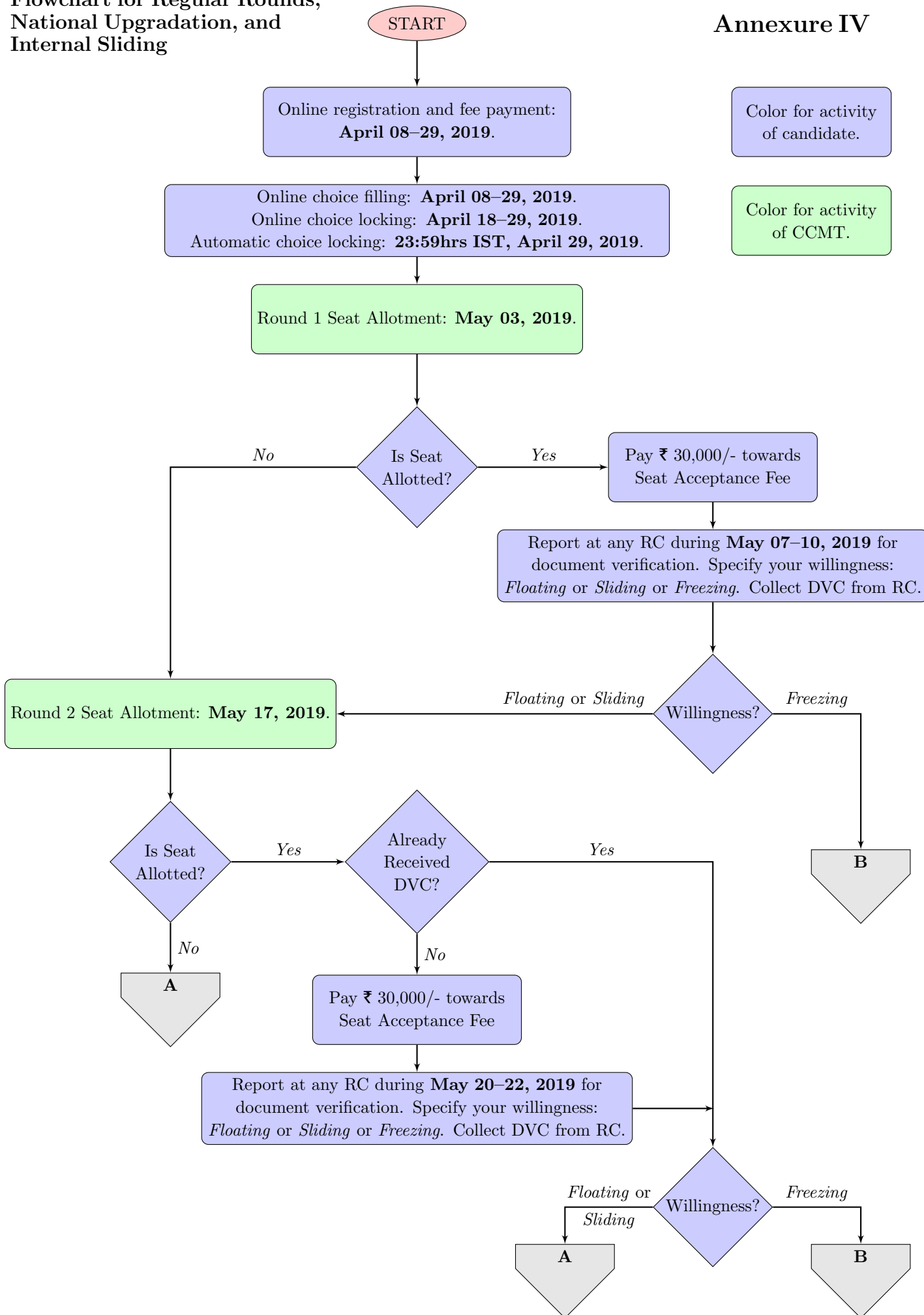


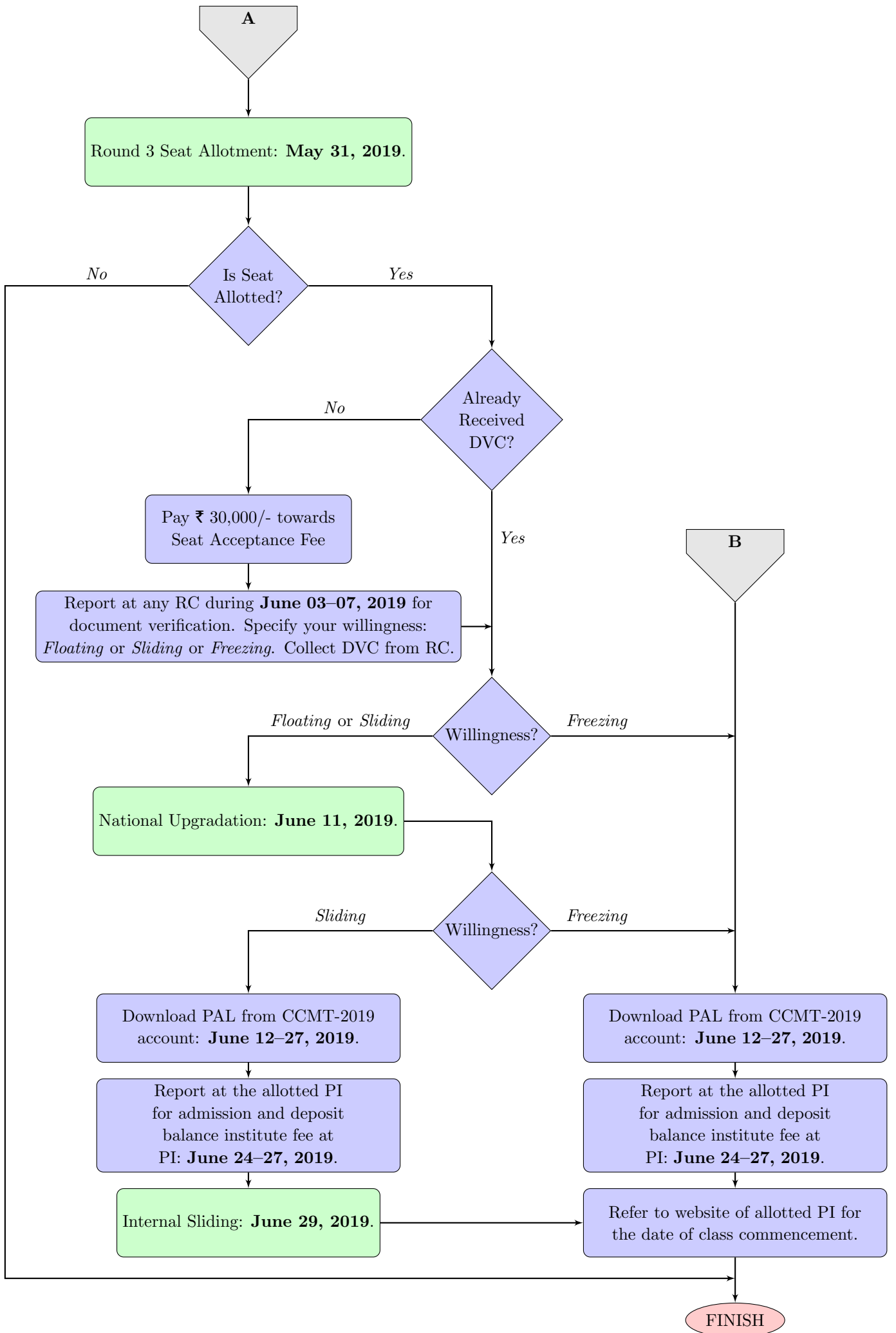
(b) Process for NSR

Figure 1: CCMT-2019 Process at a Glance.

**Flowchart for Regular Rounds,  
National Upgradation, and  
Internal Sliding**

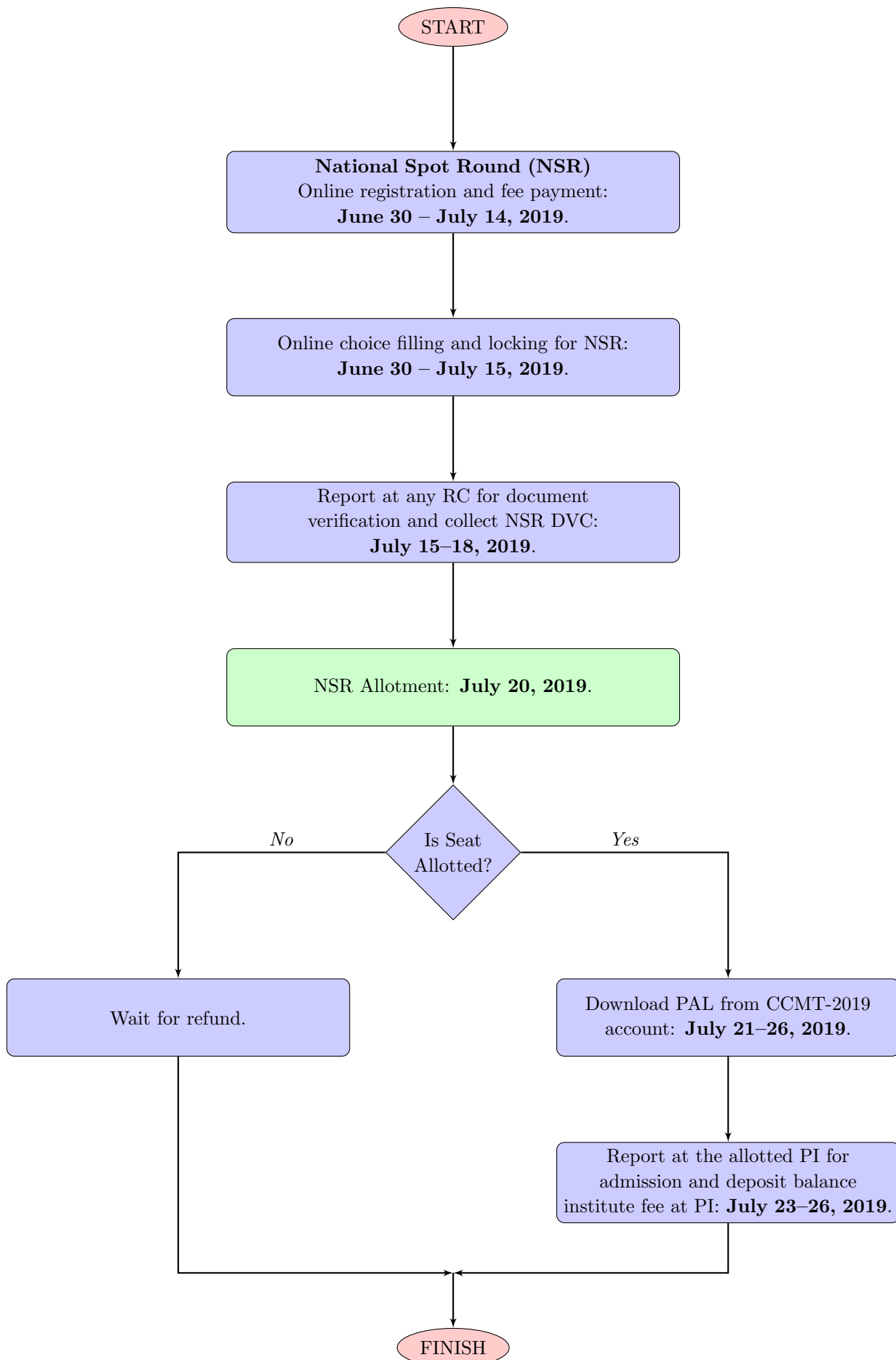
**Annexure IV**







## Flowchart for National Spot Round (NSR)



## Contact Us

Chairman

Local Organizing Committee, CCMT 2019

National Institute of Technology Rourkela

Odisha-769008, India

<https://ccmt.nic.in>

Query Related to	Email#	E-mail subject*	Contact Numbers
Registration/Choice Filling/Locking	ccmt2019.registration@yahoo.com	Registration	(0661) 246 2121/2122
Fee Payment	ccmt2019.feepayment@yahoo.com	Fee Payment	
Refund/Cancellation	ccmt2019.refund@yahoo.com	Refund	
Reservation/ Reporting/Document Verification/Withdrawal	ccmt2019.helpdesk@yahoo.com	<ul style="list-style-type: none"><li>• Reservation</li><li>• Reporting</li><li>• Document Verification</li><li>• Withdrawal</li><li>• Other</li></ul>	

\* According to the type of query, please mention the above subject in the E-mail along with your GATE registration number.

# E-mails into inappropriate e-mail ID, as per the subject, may not be responded.

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